

SUPPLY CHAIN MANAGEMENT (SCM)

OCCUPATIONAL CERT: TRANSPORT CLERK NQF LEVEL 4, SAQA ID 94025,121

This SAQA-registered qualification equips learners with skills to manage transport operations in road freight and passenger sectors, including planning, dispatching, monitoring, and compliance.

COURSE STRUCTURE AND MODULES

The program blends knowledge modules, practical skill modules, and work experience modules.

Key modules include:

- Knowledge: Health, Safety, Quality and Legislation, Communication; Transport Legislation; Risk Management.
- Practical Skills: Plan and Schedule Transport Operations; Monitor Dispatch; Customer Liaison; Route Planning.
- Work Experience: Manage Legal Compliance; Operational Planning; Record-Keeping in Transport.

DURATION:

12 – 24 months

PROGRAMME OBJECTIVES:

- Develop competencies to plan and schedule transport activities in line with operational requirements and service-level agreements.
- Build skills to dispatch, track and monitor vehicles, loads and drivers to ensure safety, timeliness and regulatory compliance.
- Enable learners to complete and manage transport documentation accurately, including manifests, trip sheets and compliance records.
- Strengthen the ability to communicate and liaise with drivers, customers, controllers and other stakeholders to resolve issues and maintain service quality.
- Support logistics efficiency and cost-effective operations in entry-level transport roles, with a view to progression into supervisory positions.

ENTRY REQUIREMENTS:

- National Senior Certificate (Grade 12/NSC) or an NQF Level 3 equivalent, or NCV Level 4.
- Mathematical Literacy at approximately NQF Level 4.
- Competence in English for workplace communication, reading and writing.

WHO SHOULD APPLY:

- Aspiring transport clerks, dispatch administrators, logistics assistants and entry-level transport coordinators.
- Individuals working in freight, courier, supply chain, fleet, or transport compliance roles who need a formal, transport-focused certification.
- Employees in the road transport environment seeking to formalise experience and build a pathway towards supervisory or controller positions.

OCCUPATIONAL CERT: CLEARING AND FORWARDING AGENT NQF LEVEL 5, 96368 120

This QCTO qualification prepares learners to handle customs clearance, freight forwarding, warehousing, and compliance in international logistics and trade operations.

COURSE STRUCTURE AND MODULES

The program blends knowledge modules, practical skill modules, and work experience modules.

Key modules::

- Knowledge: Freight Forwarding Practice and Procedures Theory (20 credits); Compliance and Brokerage Theory (12 credits); Warehouse and Distribution Theory (5 credits); Environment, Energy Efficiency and Ethics (3 credits).
- Practical Skills: Plan and co-ordinate freight movement of cargo (10 credits); Plan customs clearing, delivery and pickup (8 credits); Prepare international trade documentation (8 credits); Prepare documents for cargo receipt/storage/removal (various credits).
- Work Experience: Conduct cargo forwarding processes (8 credits); Process customs compliance (8 credits); Communication and documentation for warehousing/distribution (10 credits).

DURATION

12 – 24 months

PROGRAMME OBJECTIVES:

- Enable learners to arrange and forward cargo efficiently for both local and international movements.
- Build competence in applying customs, excise and other statutory requirements to ensure full regulatory compliance.
- Develop skills to support and coordinate warehousing operations, including receiving, storage, packing and dispatch of cargo.
- Strengthen the ability to assist with routing and distribution of cargo across different transport modes to minimise delays and errors.

- Facilitate smoother cross-border and international trade by understanding key documentation, processes and stakeholder roles.

ENTRY REQUIREMENTS:

- An NQF Level 4 qualification such as the National Senior Certificate (NSC/Grade 12), Senior Certificate (SC), or NCV Level 4.
- Mathematical Literacy at approximately NQF Level 4.
- Prior experience in logistics, warehousing, transport or a related field is recommended but not compulsory.

WHO SHOULD APPLY:

- Individuals aiming for roles as clearing and forwarding agents, customs clerks or brokers, freight coordinators and logistics assistants.
- Employees in import/export, freight forwarding, shipping, courier or broader supply chain environments seeking a formal logistics-related qualification.
- Those who want to understand and participate more effectively in global trade, customs processes and cargo movement across borders.

OCCUPATIONAL CERT: ROAD TRANSPORT MANAGER NQF LEVEL 5, 96371, 205

This QCTO qualification prepares learners to handle customs clearance, freight forwarding, warehousing, and compliance in international logistics and trade operations.

COURSE STRUCTURE AND MODULES

The program blends knowledge modules, practical skill modules, and work experience modules.

Key modules include:

- **Knowledge:** Freight Forwarding Practice and Procedures Theory (20 credits); Compliance and Brokerage Theory (12 credits); Warehouse and Distribution Theory (5 credits); Environment, Energy Efficiency and Ethics (3 credits).
- **Practical Skills:** Plan and co-ordinate freight movement of cargo (10 credits); Plan customs clearing, delivery and pickup (8 credits); Prepare international trade documentation (8 credits); Prepare documents for cargo receipt/storage/removal (various credits).
- **Work Experience:** Conduct cargo forwarding processes (8 credits); Process customs compliance (8 credits); Communication and documentation for warehousing/distribution (10 credits).

DURATION

12-24 months

PROGRAMME OBJECTIVES:

- Enable learners to arrange and forward cargo efficiently for both local and international shipments.
- Build competence in applying customs, excise and related statutory requirements to ensure full regulatory compliance.
- Develop skills to support and coordinate warehousing operations, including receiving, storage, picking, packing and dispatch of cargo.
- Strengthen the ability to assist with routing and distribution of cargo across different modes of transport to minimise delays and errors.
- Facilitate smooth cross-border trade by understanding key documentation, procedures and stakeholders involved in the import/export process.

ENTRY REQUIREMENTS:

- An NQF Level 4 qualification such as the National Senior Certificate (NSC/Grade 12), Senior Certificate (SC), or NCV Level 4.
- Mathematical Literacy at approximately NQF Level 4.
- Prior experience in logistics, warehousing, transport or a related environment is recommended but not compulsory.

WHO SHOULD APPLY:

- Individuals aiming for roles as clearing and forwarding agents, customs brokers, freight coordinators or logistics assistants.
- Employees in import/export, freight forwarding, shipping, courier or broader supply chain and logistics companies who need a formal freight and forwarding-related qualification.
- Those who want to strengthen their understanding of international cargo movement, customs processes and cross-border logistics to enhance career prospects in the sector.

OCCUPATIONAL CERT: SUPPLY CHAIN PRACTITIONER NQF LEVEL 5, SAQA ID 99111, 145 CREDITS

This QCTO qualification equips learners with skills to manage end-to-end supply chain processes, including planning, execution, inventory control, logistics, and optimization for operational efficiency

COURSE STRUCTURE AND MODULES

The program blends knowledge modules, practical skill modules, and work experience modules.

Key modules include:

- Knowledge Modules: Supply Chain Environments (KM-01, 10 credits); Supply Chain Operations (KM-02, 10 credits); Supply Chain Workflow (KM-03, 10

credits); Inventory and Logistics Operations (KM-04, 10 credits); Optimising Supply Chain Relationships (KM-05, 15 credits).

- Practical Skill Modules: Scan environment for supply chain impact (PM-01, 5 credits); Execute supply chain operational activities (PM-02, 15 credits); Analyse supply chain workflow processes (PM-03, 5 credits); Perform inventory and logistics operations (PM-04, 5 credits); Optimise supply chain relationships (PM-05, 10 credits).
- Work Experience Modules: Coordinate operational schedules (e.g., 13 credits); Monitor performance; Implement procurement and returns processes (totaling around 50 credits).

DURATION: Typically 12-24 months (1-2 years), online or blending classroom theory, practical training, and structured workplace experience leading to final assessments

PROGRAMME OBJECTIVES:

- Prepare practitioners to scan and interpret supply chain environments, identifying risks, constraints and opportunities across the value chain.
- Develop competence to execute and coordinate end-to-end supply chain workflows, including procurement, production, warehousing and distribution activities.
- Build skills in inventory control, logistics coordination and order fulfilment to support reliable, cost-effective operations.
- Strengthen the ability to manage supplier, customer and internal stakeholder relationships for smoother collaboration and improved service levels.
- Equip learners to drive continuous improvement initiatives that enhance efficiency, quality and responsiveness in supply chain and logistics operations.

ENTRY REQUIREMENTS:

- An NQF Level 4 qualification (for example, Grade 12/NSC, NCV Level 4 or an equivalent qualification).
- Mathematical Literacy and communication skills at approximately NQF Level 4.
- SAQA equivalency/verification is required for foreign qualifications, where applicable.
- Prior experience in logistics, warehousing, procurement or related operational roles is beneficial but not mandatory.

WHO SHOULD APPLY:

- Aspiring supply chain coordinators, logistics supervisors, inventory planners and procurement officers.

- Employees in manufacturing, retail, wholesale or distribution sectors who want to move into more advanced operational or coordination roles.
- Practitioners seeking to formalise their experience and gain a structured qualification that supports career progression in supply chain and logistics management.

OCCUPATIONAL CERT: SUPPLY CHAIN EXECUTIVE NQF LEVEL 7, 93544,125

This advanced QCTO qualification targets strategic supply chain leadership, focusing on executive decision-making, risk management, policy development, and integrated operations across procurement, logistics, and distribution.

COURSE STRUCTURE AND MODULES

The program blends knowledge modules, practical skill modules, and work experience modules.

Key modules include:

- Knowledge: Supply chain strategy development; integrated planning; risk and compliance management; policy drafting and legal frameworks; strategic performance improvement.
- Practical Skills: Develop supply chain policies; manage vulnerabilities; oversee strategic operations.
- Work Experience: Lead supply chain teams; implement executive-level optimizations.

DURATION: Usually 12-24 months, delivered through blended learning with strategic projects, simulations, and senior workplace placements culminating in integrated assessments.

PROGRAMME OBJECTIVES:

- Equip executives to formulate and implement integrated supply chain strategies that support overall organisational competitiveness and sustainability.
- Build advanced competence in identifying, assessing and mitigating strategic supply chain risks, including resilience and continuity planning.
- Strengthen the ability to ensure regulatory and policy compliance across global and local supply chain operations.
- Develop skills to design and monitor performance metrics, dashboards and KPIs for end-to-end supply chain effectiveness.

- Foster integrated value chains through collaboration, governance and optimisation across sourcing, production, logistics, distribution and customer interfaces.

ENTRY REQUIREMENTS:

- An NQF Level 6 qualification (for example, an Advanced Diploma or Bachelor's Degree) or an equivalent qualification in a relevant field.
- Significant, relevant supply chain or operations management experience at middle or senior management level.
- Strong analytical, strategic thinking and leadership competencies, including comfort with data-driven decision-making and performance management tools

WHO SHOULD APPLY:

- Senior managers, heads of department and supply chain directors responsible for end-to-end supply chain performance.
- Executives in manufacturing, retail, logistics, FMCG, wholesale or public-sector supply chains seeking to step into C-suite roles (e.g. Chief Supply Chain Officer, Operations Executive).
- Experienced supply chain professionals who want to formalise their expertise in strategic supply chain governance, risk, compliance and optimisation at an executive level.